

**Employee's Income Tax Declaration Cum Tax Calculation Memo for the Financial Year 2021-22**

<b>Name of Employee:</b>		<b>PAN (Encl. Photocopy)</b>			
<b>Designation:</b>		<b>Department :</b>		<b>Date of Birth</b>	
<b>Email/Contact No.</b>					
	<b>Aadhar No.</b>	<b>Under Old Regime</b>	<b>Under New Regime</b>		Proof Document Required
<b>S. No.</b>	<b>DESCRIPTION</b>	<b>Rs.</b>	<b>Rs.</b>		
<b>1</b>	<b>Income from Salary</b> (show separaterly Salary from ex-employer in 2020-21)				
a	Salary excluding HRA				
b	House Rent Allowances Received		<b>Not available</b>		
c	Less: HRA Exempt u/s 10 (13A) [Original Rent Receipts every month (with Revenue Stamp above Rs. 4999/-) or Rent Agreement. Receipt should contain Name, Address & PAN of Landlord if Rent Per Month is equal to or exceeds 8000/-.]		<b>Not available</b>		
<b>Less:</b>	Standard Deduction of Rs 50000/- u/s 16 (ia) to every Employee from Salary		<b>Not available</b>		
	<b>Total Income from Salary</b>				
<b>2</b>	<b>Income from sources other than salary</b>				
a	Interest: Saving Bank/RD,FDR				
b	Other Incomes (specify) Other than Dividend from shares				
	Total Income from Other Sources				
<b>Less :</b>	Interest on Housing Loan - as per Section 24(b) (upto Rs. 2,00,000)		<b>Not available</b>		
<b>2A</b>	<b>Income from Capital Gains-Short Term/Long Term</b>				
<b>3</b>	<b>GROSS TOTAL INCOME ( A+ B )</b>		-		
<b>4</b>	<b>Less: Deductions Chapter VI-A</b>				
a	Provident Fund (PF) /GPF		<b>Not available</b>		
b	Employees Contribution under NPS 80CCD(1)		<b>Not available</b>		
c	Employees Contribution under NPS 80CCD(1B) (Max Rs.50000.00 In Addition to u/s 80C, 80CCC & 80CCD (1)		<b>Not available</b>		
cc	<b>Employer's contribution of NPS u/s 80CCD(2)</b>				
d	Housing Loan Repayment Principal (payable in F.Y. 2020-21)		<b>Not available</b>		
e	Insurance Premium/GIS		<b>Not available</b>		
f	Allowable Term Deposit with Schedule Bank		<b>Not available</b>		
g	National Saving Scheme / Certificate		<b>Not available</b>		
h	Children Education Expenses / Tuition Fees		<b>Not available</b>		
i	Others, (Please specify if any)		<b>Not available</b>		
<b>Total Investments U/S 80C, 80CCC &amp; 80CCD (1) - limited to Rs 1,50,000/- + U/S 80 CCD (1B) maximum Rs.50,000/-</b>					
<b>5</b>	<b>OTHER PERMITTED DEDUCTIONS( Deductions u/s 80D to 80U)</b>				
i)	Health/Medical Insurance (80D)		<b>Not available</b>		
ii)	Medical Treatment of Dependent /Parents of Specified diseases (80DDB)		<b>Not available</b>		
iii)	Interest on Higher Education Loan (80E)		<b>Not available</b>		
iv)	Interest on residential Housing Loan (U/S 80EEA) upto 1,50,000		<b>Not available</b>		
	<b>Total Deductions</b>				
<b>6</b>	<b>TOTAL INCOME (TAXABLE INCOME ) (3-4-5)</b>		-		
	<b>Tax Rate: Under old Regime</b>	<b>Under new Regime</b>			
	Individual less than 60 years				
	Upto Rs 2,50,000 Nil	Upto 2,50,000	Nil		
	2,50,001 to 5,00,000 5%	2.5 lakh to 5 lakh	5%		
	5,00,001 to 10,00,000 20%	5 lakh to 7.5 lakh	10%		
	Above 10,00,000 30%	7.5 lakh to 10 lakh	15%		
		10 lakh to 12.5 lakh	20%		
		12.5 lakh to 15 lakh	25%		
		Above 15 Lakh	30%		
<b>7</b>	<b>Tax Payable</b>				
<b>8</b>	Less : Tax Rebate u/s 87A ( Whose Taxable Income does not exceed 5,00,000 and Maximum rebate upto Rs. 12,500 only)				
<b>9</b>	Add: Education cess @ 4% (on 7- 8)				
<b>10</b>	<b>Total Tax Payable</b>				
<b>11</b>	Less : Relief u/s 89(1)				
<b>12</b>	Tax already paid				
<b>13</b>	Tax to be deducted February paid March				
<b>14</b>	<b>Total Tax Paid</b>				
	( In words )				
					(Signature of Employee)
<b>Dealing Assistant</b>	<b>O.S. (Account)</b>	<b>F.O./ A.R.(Finance)</b>			