



वीर बहादुर सिंह पूर्वांचल विश्वविद्यालय जौनपुर - 222003

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फोन नं०.- (05452-252244)

पत्रांक - 1165 / प्र०वि०वि / विकास / 2019
प्रेषक-

दिनांक- 16.02.2019

कुलसचिव
वीर बहादुर सिंह पूर्वांचल विश्वविद्यालय
जौनपुर।

सेवा में,
प्राचार्य/प्राचार्या
समस्त सम्बद्ध महाविद्यालय
वीर बहादुर सिंह पूर्वांचल विश्वविद्यालय
जौनपुर।

विषय- Guidelines for conducting written examination for Persons with Benchmark Disabilities.

महोदय,

उपरोक्त विषयक प्र० रजनीश जैन सचिव, विश्वविद्यालय अनुदान आयोग, नई दिल्ली के पत्र पत्रांक- F.No. 6-2/2013 (SCT) Dated 14 January, 2019 के सम्बन्ध में अवगत कराना है कि लिखित परीक्षाओं का संचालन Government of India, Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities (Divyangjan) द्वारा जारी गाइडलाइन (संलग्नक-1) के अनुसार कराया जाना है।

अतः आपसे अनुरोध है कि अपने-अपने महाविद्यालयों में उपरोक्त गाइडलाइन के अनुसार क्रियान्वयन कराने का कष्ट करें।
संलग्नक- यथोक्त।

भवदीय,

16/02/19

कुलसचिव

प्रतिलिपि- निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित-

1. प्र० रजनीश जैन सचिव, विश्वविद्यालय अनुदान आयोग, बहादुर शाह जफर मार्ग, नई दिल्ली के पत्र पत्रांक- F.No. 6-2/2013 (SCT) Dated 14 January, 2019 के आलोक में संज्ञानार्थ प्रेषित।
2. अधिष्ठाता, छात्र कल्याण को उपरोक्तानुसार क्रियान्वयन कराये जाने हेतु प्रेषित।
3. प्र० अजय प्रताप सिंह, अनुप्रयुक्त मनोविज्ञान, वीर बहादुर सिंह पूर्वांचल विश्वविद्यालय, जौनपुर।
4. निजी सचिव कुलपतिजी, मा० कुलपतिजी के संज्ञानार्थ।
5. वेब मास्टर को इस आशय के साथ प्रेषित कि संलग्न सहित इस पत्र को विश्वविद्यालय वेबसाइट पर अपलोड कराये।
6. सूचना पट्ट।

कुलसचिव



(14C)



विश्वविद्यालय अनुदान आयोग
University Grants Commission

मानव संसाधन विभाग, नई दिल्ली
(Ministry of Human Resource Development, New Delhi)

बहादुर शाह जफर मार्ग, नई दिल्ली-110046
Bahadur Shah Zafar Marg, New Delhi-110046

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प्रो. राजनीश जैन
सचिव
Prof. Rajnish Jain
Secretary

F.No 6-2/2013(SCT)

January 2019

The Registrar,
All Universities/Deemed to be Universities

14 JAN 2019

Subj: - Guidelines for conducting written examination for Persons with Benchmark Disabilities.

20-01-19

2651

Sir/Madam,

The undersigned is directed to forward herewith a copy of the OM No 3402/2015-DD-III dated 29.8.2018 of Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities, New Delhi received through Ministry of HRD, New Delhi regarding Guidelines for conducting written examination for Persons with Benchmark Disabilities. The Central Government, DCEP&D has laid down the Guidelines for conducting written examination for persons with Benchmark Disabilities, 2018 in supersession of the earlier Guidelines issued vide OM No.F.16-110/2003-DD.III dated 26.02.2013.

18/01/19

18/01/19

You are requested to take immediate action as per the above guidelines. These guidelines may also be circulated to the constituent and affiliated colleges for strict compliance.

Yours sincerely,

(Rajnish Jain)

Encl: As above.

139
F. No. 34-02/2015-DD-III

Government of India

Ministry of Social Justice & Empowerment

Department of Empowerment of Persons with Disabilities (Disyangkar)

Pr. Deendayal Antyodaya Bhawan
C.G.O. Complex, New Delhi - 110002

Dated: the 25th August, 2018

Office Memorandum

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IV. The facility of Scribe/Reader/Lab Assistant should be allowed to persons with benchmark disability as defined under section 2(r) of the RPWD Act, 1995 for writing including that of speed if so desired by him/her.

In case of persons with benchmark disabilities in the category of blindness or low vision disability (both arm affected-BA) and cerebral palsy, the facility of scribe/lab assistant shall be given, if so desired by the person.

In case of other category of persons with benchmark disabilities, the provision of scribe/reader/lab assistant can be allowed on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on his behalf, from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government health care institution as per proforma A.

APPENDIX-I.

V. The candidate should have the discretion of opting for his own scribe/reader/lab assistant or request the Examination Body for the same. The examining body may also identify the scribe/reader/lab assistant to make panels at the District/Division/ State level as per the requirements of the examination. In such instances the candidates should be allowed to meet the scribe two days before the examination so that the candidates get a chance to check and verify whether the scribe is suitable or not.

VI. If the examining body provides the scribe/reader/lab assistant, the desired and qualification of the scribe should not be more than the minimum qualification criteria of the examination. However, the qualification of the scribe/reader should always be matriculate or above.

In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The persons with benchmark disabilities opting for own scribe/reader should submit details of the own scribe as per proforma at **APPENDIX-II**.

VII. There should also be flexibility in accommodating any change in scribe/reader/lab assistant in case of emergency. The candidates should not be allowed to take more than one scribe/reader for writing different papers especially for languages. However, there can be only one scribe per subject.

VIII. Persons with benchmark disabilities should be given as far as possible, the option of choosing the mode for taking the examinations i.e. in Braille or in large print or even by recording the answers as the examining bodies

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can study make use of technology to convert question paper in large Braille and can also convert Braille text in English or regional language

IX. The persons with benchmark disabilities are allowed to use their own computer system, they should be allowed to check the computer system one day in advance so that the problems, if any in the software system could be rectified. Use of own computer/laptop should not be allowed for taking examination. However, enabling accessories for the computer based examination such as keyboard, customized mouse etc should be allowed.

X. The procedure of availing the facility of scribe should be simplified and the necessary details should be recorded at the time of filling up of the forms. Thereafter, the examining body should ensure availability of question papers in the format opted by the candidate as well as suitable seating arrangement for giving examination

XI. The disability certificate issued by the competent medical authority at any place should be accepted across the country.

XII. The word "extra time or additional time" that is being currently used should be changed to "compensatory time" and the same should not be less than 20 minutes per hour of examination for persons who are allowed use of scribe reader/lab user. For the candidates with benchmark disability not availing the facility of scribe, the minimum time of minimum of one hour for examination of papers and if the duration of the examination is less than an hour, then the duration of additional time should be allowed on pro-rata basis. Additional time should not be less than 5 minutes and should be in the multiple of 5.

XIII. The candidates should be allowed to use assistive devices like talking calculator (in cases where calculators are allowed for giving exams), tailor frame, Braille slate, abacus, geometry kit, Braille measuring tape and augmentative communication devices like communication chart and electronic devices.

XIV. Proper seating arrangement (preferably on the ground floor) should be made prior to the commencement of examination to avoid confusion or distraction during the day of the exam. The time of giving the question papers should be marked accurately and timely supply of supplementary papers should be ensured

XV. As far as possible, the examining body should also provide reading material in Braille or E-text or on computers having suitable screen reading software for open book examination. Similarly online examination should be in accessible format i.e. websites, question papers and all other study material should be accessible as per the international standards laid down in this regard.

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XVI. Alternative objective questions in lieu of descriptive questions as provided for Hearing-Impaired persons, in addition to the existing policy of alternative questions in lieu of questions requiring visual inputs, for persons of Visual Impairment.

XVII. As far as possible the examination for persons with disabilities should be held at the ground floor. The examination centres should be accessible for persons with disabilities.

2. It is requested to ensure that the above guidelines are scrupulously followed while conducting examination for persons with benchmark disabilities. All the recruitment agencies, Academics/Examination Bodies etc. under the administrative control of each Ministry/Department may be advised appropriately to ensure compliance of implementing these guidelines. Action taken in this regard may be intimated to this office.

3. The above guidelines are issued with the approval of Hon'ble Minister (Social Justice & Empowerment).

Yours faithfully,

D.K. Fanning
Under Secretary to Government of India
Tele. No. 24565000

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1. Secretary of all Ministries/Department.
2. Secretary, UPSC, Shahjahan Road, New Delhi.
3. Chairman, SSC, Block No.12, CGO Complex, Lodhi Road, New Delhi-110003
4. Chairman, University Grants Commission with a request to issue necessary instructions to all universities including Deemed Universities for compliance
5. Chairman, Railway Board
6. All National Institutes and RCI under administrative control of Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of S.J.&E. New Delhi

Copy for information to: CCPD, Sarojini Bhawan, Bhagwan Das Road, New Delhi.

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APPENDIX

Certificate regarding physical limitation in an examinee to write

This is to certify that, I have examined Mr/Ms/Ms
_____ (name of the candidate with disability) a person
with _____ (nature and percentage of disability as
mentioned in the certificate of disability), S/o/D/o _____
a resident of _____ (Village/District/State)
and to state that he/she has physical limitation which hampers his/her
writing capabilities owing to his/her disability.

Signature _____

Chief Medical Officer/Civil Surgeon/ Medical Superintendent

Government health care institution

Name & Designation

Name of Government Hospital/Health Care Centre with Seal

Place:

Date:

Note:

Certificate should be given by a specialist of the relevant stream/disability
(e.g., Visual impairment – Ophthalmologist, Locomotor disability – Physiotherapist/
specialist/PMR).